

**Village Charter Academy
Board Agenda
May 16, 2020@ 9:00 a.m.
Village Charter Academy, Room 19
7357 Jordan Ave. Canoga Park, CA, 91303**

AGENDA

I. Call To Order

II. Roll Call

	Present	Absent
Diane Pritchard	x	_____
Michael Heatherston	x	_____
Cheryl Sanders	x	_____
Susan Pritchard-Musone	x	_____
Elayne Berg-Wilion	x	_____
Jirusha Lopez	x	_____

III. Public Comment- no public comments

IV. Approval Of Minutes: Motion to approve minutes from March 21, 2020 by Heatherston, second by Berg-Wilion, passed unanimously

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Cheryl Sanders	X	
Elayne Berg- Wilion	X	
Michael Heatherston	X	
Jirusha Lopez	X	

V. Directors Report:

Directors presented the COVID-19 Pandemic Local Education Agency (LEA), School & Classroom Level Considerations

VI. Policy Review, Agenda Items for Discussion and Possible Action

1. Motion to approve COVID 19 Operations Written Report by Sanders, second by Pritchard, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Cheryl Sanders	X	
Elayne Berg- Wilion	X	
Michael Heatherston	X	
Jirusha Lopez	X	

2. Motion to accept LACOE SELPA Offer by Sanders, second by Heatherston, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Cheryl Sanders	X	
Elayne Berg- Wilion	X	
Michael Heatherston	X	
Jirusha Lopez	X	

3. Discussion and review of bids for bathroom remodel in accordance with approved Lease with Canoga Park Lutheran Church. Motion to accept the CBD bid in accordance with approved lease, and reimburse Canoga Park Lutheran for upfront costs \$20,000, and remaining balance over the next 2 years monthly with no interest by Sanders, second by Heatherston, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Cheryl Sanders	X	
Elayne Berg- Wilion	X	
Michael Heatherston	X	
Jirusha Lopez	X	

VII. Budget Report

1. Budget Presentation by Ed Tec.

a. Motion to approve budget presentation, check register, credit card expenditures and bank reconciliation by Sanders, second by Pritchard-Musone, passed unanimously.

	Yes	NO

Diane Pritchard	X	
Susan Pritchard-Musone	X	
Cheryl Sanders	X	
Elayne Berg- Wilion	X	
Michael Heatherton	X	
Jirusha Lopez	X	

b. Motion to approve budget for 20-21 SY by Sanders, second by Pritchard-Musone, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Cheryl Sanders	X	
Elayne Berg- Wilion	X	
Michael Heatherton	X	
Jirusha Lopez	X	

VIII. Closed Session:

1. Teacher Contracts

Motion to renew the contracts to current teachers by Heatherton, second by Sanders, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Cheryl Sanders	X	
Elayne Berg- Wilion	X	
Michael Heatherton	X	
Jirusha Lopez	X	

Report from closed session:

Renewal contracts for returning teachers will be offered for 2020-2021 school year.

Annual Meeting Agenda:

A. Motion to renew the terms for Cheryl Sanders, Jirusha Lopez, Michael Heatherton and Susan Pritchard-Musone by Berg-Wilion, second by Pritchard, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Cheryl Sanders	X	
Elayne Berg- Wilion	X	
Michael Heatherton	X	
Jirusha Lopez	X	

B. Motion to Elect Cheryl Sanders President, Michael Heatherton Vice President by Berg-Wilion, second by Pritchard, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Cheryl Sanders	X	
Elayne Berg- Wilion	X	
Michael Heatherton	X	
Jirusha Lopez	X	

C. Motion to Elect Diane Pritchard Treasurer/Fiscal Officer by Berg-Wilion, second by Sanders, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Cheryl Sanders	X	
Elayne Berg- Wilion	X	
Michael Heatherton	X	
Jirusha Lopez	X	

D. Motion to Elect Susan Pritchard-Musone Secretary by Berg-Wilion, second by Heatherton, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Cheryl Sanders	X	
Elayne Berg- Wilion	X	

Michael Heatherton	X	
Jirusha Lopez	X	

E. Motion to set regular meetings at 9:00am at Village Charter Academy by Sanders, second by Heatherton, passed unanimously.

8/22
 9/19
 10/7
 12/5
 1/23
 2/20
 3/20
 5/22
 6/19

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Cheryl Sanders	X	
Elayne Berg- Wilion	X	
Michael Heatherton	X	
Jirusha Lopez	X	

F. No departing board members.

G. Motion to Re-adopt in resolution form school policy regarding the Board's Conflict of Interest and Code of Ethics by Sanders, second by Lopez, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Cheryl Sanders	X	
Elayne Berg- Wilion	X	
Michael Heatherton	X	
Jirusha Lopez	X	

H. Motion to Re-adopt in resolution form the Board's Bylaws by Heatherton, second by Sanders, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Cheryl Sanders	X	
Elayne Berg- Wilion	X	
Michael Heatherton	X	
Jirusha Lopez	X	

Meeting adjournment

Motion to adjourn meeting, by Heatherton, second by Sanders, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Susan Pritchard-Musone	X	
Cheryl Sanders	X	
Elayne Berg- Wilion	X	
Michael Heatherton	X	
Jirusha Lopez	X	